



<b>Meeting Description</b>	2nd meeting of new board – monthly meeting		
<b>Date</b>	05/03/2016	<b>Time</b>	7:00 PM ET

Attendee List					
Board Members			Guests		
Juanita Constible		Camille Shora		n/a	
Dave Haber					
Joanne Hampton					
Patricia Miller					

### 1. Preliminary Matters

- Quorum was established (5 of 7 officers present – missing: Tammy and Warren)
- The minutes of the last meeting were approved unanimously.
- Mail received at the PO Box was reviewed/discussed/discarded.
- Agenda was approved
- Robert’s Rule of Order was discussed and approved as a way to vote on various motions before the Board.

### 2. Treasurer Report

The Club’s available cash on hand has been decreasing over the years. The Board agreed that this downward trend was fine up to a certain point. We discussed issues relating to not being able to raise money next year and still have to spend money based on our current obligations. We agreed that the minimum cash on hand the Club should have should be at or above \$4,000 to meet our recurring financial obligations and commitments. The attached budget was approved unanimously. Changes were made from the budget initially presented by the treasurer (e.g. line items added in the expense column - \$100 for training run and membership run/drive).

### 3. Financial discussion

In conjunction with the budget discussion, we also discussed various financial issues including:

- When to send the check to Morven Park
- The RCCA due are based on the number of runners
- Should we continue the Club as a registered, non-profit organization, which generates costs or should we adopt a model such as the Purcellville Plodders, which is not a 501(c)(3) organization. We discussed that to have RCCA membership, we need to be a 501(c)(3) and registered organization. We discussed whether anyone ever used the RCCA insurance – no one could recall ever needing the insurance.
- We discussed the issues with not proceeding with the Club being a registered organization, which includes that people would not pay dues and that we might not be able to give back to the community as a result. The discussion was concluded without any motion or vote on this issue.

#### **4. New Website**

Juanita presented the various options for the cost/design of the new website. We discussed what should appear on the various pages of the website and that "joining" or "becoming a member" would be linked on each page to encourage potential runners to join. We also discussed that "Event Brite" is cheaper in terms of processing fees for members to join and provides for the ability for people to join off line as well. We discussed the "FAQs" and how we should keep them simple so that it is easier to keep the website updated. We discussed having the membership benefits listed so that people know what the \$20 membership fee goes for. Juanita has agreed to rework the language of membership benefits. We have agreed to delay voting on adopting a new website – the current website is paid for through 2017.

#### **5. Scholarships**

We agreed unanimously to have two scholarships for \$500 each. The issue of having a scholarship with a higher amount is that we are taking away from social events which the runners enjoy. We agreed to a July 1 deadline for submissions. We agreed that there does not need to be a financial need component to award the scholarships considering the low amount of the scholarship. We also agreed unanimously to have the checks made payable to the university rather than the recipient.

#### **6. Wine Country Half Marathon**

We discussed the training run. Meeting time to set up the course, asking for \$5 donation, having non-members sign a waiver, items needed for the set up, raffle.

As to the race, we discussed that we have 20 spots for volunteers and 6 fully paid pacers. We discussed the need to have as many volunteers as possible to increase our revenue from Destination Races. Volunteer sign up was also discussed as well as how to ease the process compared to past years.

#### **7. New Business**

- **Brewery Run - "Suds and Soles"**

The Suds and Soles runs was briefly discussed. We discussed how to make these runs more attractive to potential runners by having giveaways. We discussed the need to agree on how frequently these runs should occur and the need to do posters. We talked about creating a committee to handle the issues associated with the brewery runs.

- **Richard Norris' Run**

Richard Norris has agreed to having a run sponsored for him with a potluck at the end of the run. Date of the run TBD.

- **Track Work Outs**

Contacts have been initiated with Transition Triathlon to join their track work outs program – We are waiting to hear back from them.

- **Other**

We also agreed to do a new survey of our members, similar to that which was done in years past.

Next meeting: Wednesday June 15, 2016, 7:00 pm

The Meeting was adjourned at 8:41 p.m.