



Meeting Description	February 2024 Board Meeting		
Location	Wegmans – Leesburg		
Date Scheduled	4/16/2024	Time Scheduled	6:30 PM ET
Start Time	6:37 PM	Finish Time	7:14 PM

Attendee List

Board Members				Guests	
<input checked="" type="checkbox"/>	Kristene Jordan	<input checked="" type="checkbox"/>	Dave Haber		
<input checked="" type="checkbox"/>	Alex Castorena	<input checked="" type="checkbox"/>	Jeff Rienstra		
<input checked="" type="checkbox"/>	Robert Meeks	<input checked="" type="checkbox"/>	Heather Agee		
<input checked="" type="checkbox"/>	Yu Zhang				

Meeting Topics

Item	Discussion Points	Topic Facilitator
1	Action Item Update	Heather
2	Adopt a Trail – W&OD	Kristene
3	Run Signup Upgrade	Kristene, Dave, Yu
4	Water Sponsors	Kristene
5	Wine Country Half Marathon	Kristene
6	Treasury Updates	Jeff
7	Scholarship	Kristene
8	T-Shirts or LRR Apparel	Alex

Action Items

**strikethrough to be removed from next report.*

Item	Description	Assigned	Due Date	Status/Notes
1	Post LRR scholarship with LCPS	Kristene	APR Meeting	Complete.
2	Call Francesca regarding the WCHM. Determine whether a race day packet pickup will be offered for WCHM. Determine whether a training run could be advertised on the race website.	Kristene	APR Meeting	Complete. Asked for training run to be advertised on website but it didn't happen. Training run is on LRR calendar; everyone agreed take it off the calendar. Kristene will ask about race day packet pickup but typically we wouldn't supply volunteers.
3	Send out a "save the date" for WCHM volunteers.	Kristene	APR Meeting	Complete.
4	Call Doukenie winery. Find out whether Doukenie would	Kristene	APR Meeting	Cancelled Training Run – no longer required.

	allow LRR to host a training run and be able to park at Doukenie and whether the facility will be open for snack and drinks after — on 4 MAY.			
5	Call PRR and determine whether they would help advertise the WCHM and Training Run (fliers in store, etc).	Heather	APR Meeting	Cancelled Training Run – no longer required.
6	Plan next Suds-n-Soles	Rob	APR Meeting	Complete. One scheduled for this week and one in May. Rob will plan a June Saturday suds.
7	Advertise Girls on the Run volunteer need on Facebook. Find out what the ask is for something more involved than that.	Heather and Dave	APR Meeting	Complete.
8	Look into Strava and how the club could use it.	Rob, Dave, and Yu	Next Meeting	John P. has a premier account - \$80 a year; could ask John to imbed the routes. Move due date to next meeting.
9	Look into organizing a race with Adopt-a-Trail and "Friends of W&OD"	Rob	Next Meeting	NSTR. Rob to try to track them down. Move due date to next meeting.
10	Send pictures to Dave for the website "meet your board"	Heather, Alex, Rob	APR Meeting	Complete.
11	Move website fee from Dave's paypal account to club account	Dave, Jeff	Next Meeting	Jeff still working on that. Set up a paypal for LRR. Payment is due in SEP. Move due date to next meeting.
12	Map Updates	Jeff	Next Meeting	Philomont road change done. Slater's crossroad has changed to an out and back. Jeff will take a look. Move due date to next meeting.
13	Upgrade Run Signup	Dave/Yu	Next Meeting	
14	Test water sponsor signup options	Dave/Heather	Next Meeting	
15	Schedule scholarship review	Kristene	Next Meeting	
16	Look into LRR apparel with John Peterson	Kristene	Next Meeting	

Meeting Notes (by discussion Item)

1. W&OD trail cleanup got moved to May 5th to sync with all other trail cleanups. Section has also changed to MM 36-37. This makes it a bit more difficult to access when parked at LCHS; we could park on Shenstone and go ½ mile in either direction.
2. Run signup upgrade. We use google calendar currently for run schedules. It is not user friendly. Yu did a training on the run signup upgrade and it is more useful for events than weekly runs. We currently using run signup for our membership management. We could upgrade for membership management and then see if there are other benefits later on. We would like to stop using Weebly, which is cumbersome and no longer free. Run signup doesn't have a calendar feature in the upgrade that we are looking into. However, there is no added cost to upgrade now and in the future there might be a calendar option (no ETA). The group agreed on upgrading run signup.
3. Last year we used "sign me up" for water sponsor volunteers. They have been purchased by Easy Signup. Kristene said it is now \$50/month with an additional signup charge. Would like to look for a free signup website. Signup Genius and Google spreadsheets were suggested. Heather and Dave will do test runs of these.
4. Wine Country volunteer call – email went out and posted to Facebook.
 - a. Board members are all available to volunteer.
 - b. 12 total volunteers have responded already – we typically need 16.
5. Jeff supplied a treasury update.
6. Scholarship is due May 15th – we currently have one respondent. We will want to meet very quickly after the deadline if we want to get into the school's award ceremonies.
7. Alex asked about t-shirts. John Peterson usually arranges this – Kristene will talk to John about this.

LRR Treasurer Report, 4/16/2024

Income		
Date	Description	Amount
3/20/2024	Dues	\$30.00
3/26/2024	Dues	\$30.00
4/2/2024	Dues	\$20.00
4/16/2024	Northrop Grumman Gift	\$195.00
Total		\$275.00

Income Category	
Dues	\$80.00
Other	\$195.00
Total	\$275.00

Expenses		
Date	Description	Amount
2/20/2024	Website Hosting - David Haber	\$156.60
2/21/2024	AGM Food - Ryan Bagby (2023)	\$268.28
2/21/2024	AGM Venue and Food - Warren Frick	\$200.79
3/22/2024	AGM Supplies - Kristene Jordan	\$61.93
3/22/2024	WDMF (Morven Park)	\$500.00
Total		\$1,187.60

Beginning Balance, 2/15/2024	\$5,958.07
Income	\$275.00
Expenses	\$1,187.60
Ending Balance, 4/16/2024	\$5,045.47
Outstanding Checks	
Total	\$0.00
Ending Balance Minus Outstanding Checks	\$5,045.47

LRR Account Balance

