



Meeting Description	February 2024 Board Meeting		
Location	Wegmans – Leesburg		
Date Scheduled	2/15/2024	Time Scheduled	6:30 PM ET
Start Time	6:33 PM	Finish Time	7:30 PM

Attendee List

Board Members					Guests	
<input checked="" type="checkbox"/>	Kristene Jordan	<input checked="" type="checkbox"/>	Dave Haber		<input checked="" type="checkbox"/>	Warren Frick
<input checked="" type="checkbox"/>	Alex Castorena	<input checked="" type="checkbox"/>	Jeff Rienstra			
<input checked="" type="checkbox"/>	Robert Meeks	<input checked="" type="checkbox"/>	Heather Agee			
<input checked="" type="checkbox"/>	Yu Zhang					

Meeting Topics

Item	Discussion Points	Topic Facilitator
1	Welcome New Board Members and Determine Roles	Kristene
2	Scholarship	Kristene
3	Wine Country Half Marathon	Kristene
4	Suds N Soles	Rob
5	Girls on the Run	Kristene
6	Strava Page	Kristene
7	Charitable Donations	Kristene
8	Adopt a Trail – W&OD	Kristene
9	Treasury Updates	Jeff

Action Items

Item	Description	Assigned To	Due Date	Completed
1	Post LRR scholarship with LCPS	Kristene	Next Meeting	
2	Call Francesca regarding the WCHM. Determine whether a race day packet pickup will be offered for WCHM. Determine whether a training run could be advertised on the race website.	Kristene	Next Meeting	
3	Send out a “save the date” for WCHM volunteers.	Kristene	Next Meeting	
4	Call Doukenie winery. Find out whether Doukenie would allow LRR to host a training run and be able to park at Doukenie and whether the facility will be open for snack and drinks after – on 4 MAY.	Kristene	Next Meeting	
5	Call PRR and determine whether they would help advertise the WCHM and Training Run (fliers in store, etc).	Heather	Next Meeting	

6	Plan next Suds-n-Soles	Rob	Next Meeting	
7	Advertise Girls on the Run volunteer need on Facebook. Find out what the ask is for something more involved than that.	Heather and Dave	Next Meeting	
8	Look into Strava and how the club could use it.	Rob, Dave, and Yu	Next Meeting	
9	Look into Adopt-a-Trail and "Friends of W&OD"	Rob	Next Meeting	
10	Send pictures to Dave for the website "meet your board"	Heather, Alex, Rob	Next Meeting	
11	Move website fee from Dave's paypal account to club account	Dave, Jeff	Next Meeting	
12	Map Updates	Jeff	Next Meeting	

Meeting Notes (by discussion Item)

1. Kristene welcomed the returning board and new board members (Heather and Alex).

- a. The group discussed roles and determined club positions as follows
 - i. Kristene – President
 - ii. Alex – Vice President
 - iii. Jeff – Treasurer
 - iv. Heather – Secretary
 - v. Yu, Dave, and Rob – Members at Large
- b. Heather, Alex, and Rob should send pictures to Dave for the website.

2. Kristene shared about the upcoming scholarship process.

- a. Kristene will work with her contact at LCPS to ensure the LRR scholarship opportunity is posted.
- b. Deadline for entries is May 19th. We will meet a week or so after to review entries and contact applicants by June 7th.
- c. Kristene brought up a previous year winner who would not meet with the board to have their scholarship award presented. The group agreed to write into the scholarship application requirements that an in-person presentation is a condition of the scholarship.

3. Kristene shared about the upcoming Wine Country Half Marathon.

- a. The race will be held on 18 MAY at Doukenie Winery.
- b. LRR typically provides 15 volunteers for water stops, course monitors, and packet pickup duties.
- c. LRR receives \$1500 for this service.
- d. There will be a packet pickup on 17 MAY. The group was unsure as to whether an early-morning race-day packet pickup will be done.
- e. Kristene does not yet have a course map and positions, so we can't specifically select volunteers. Heather suggested sending out a "save the date" so that club members can plan ahead for volunteering.
- f. The group discussed whether we should host a training run 2 weeks prior as we have done in the past with the purpose of advertising LRR to local runners.
 - i. The date for this would be 4 May.
 - ii. Kristene will call Doukenie to ensure we can park there and ask whether they would be open for snacks and drinks at Doukenie after the training run
 - iii. Kristene will ask Francesca whether the LRR training run can be advertised on the race website.

- iv. Heather will find out whether Potomac River Running will help advertise WCHM and the training run.
- 4. Rob discussed Suds N Soles.**
 - a. Typically the 3rd Thursday of the month
 - b. Next one is 24 FEB (Saturday), 2-4PM at Wheatland Brewery
 - c. Rob is not currently planning one for March, but we could do another Saturday one in March with a bonfire and a run to Casanel Winery.
- 5. Kristene shared that she was contacted by Megan Faye from Girls on the Run about a partnership opportunity with Girls on the Run.**
 - a. They are recruiting volunteer coaches for 2 locations.
 - b. There is a final event (5K) May 18-19 (may conflict with WCHM)
 - c. The group determined we can definitely advertise on Facebook for volunteers, but if there is something more involved than that needed, perhaps we should invite Megan to the next board meeting. Kristene will forward the information to Dave and Heather
- 6. Kristene shared that LRR has a Strava page that could be utilized for the club.**
 - a. It was originally set up by John Trollinger. There are a number of followers on there already.
 - b. It was suggested that the WCHM training run could be posted there. We could post all of our runs on there.
 - c. Kristene will forward applicable emails to Rob, Dave, and Yu.
- 7. Kristene brought up our charitable donations for discussion.**
 - a. Our annual Morven Park donation will be in May. The group agreed that it is a worthwhile investment because of how much we use the park.
 - b. Warren mentioned that Faith Chapel asked for a donation for their parking lot paving. The group agreed that this was less critical since we could move to the other park in Lucketts if need be.
- 8. Kristene shared about our W&OD Adopt-a-Trail.**
 - a. Andy K reported that we might be moving to a different location but that was rescinded.
 - b. One sign was down but it will be back up soon.
 - c. Rob asked for an email so he could look into this against his connection with "Friends of the W&OD"
- 9. Jeff shared a club treasury update.**
 - a. Things are going well – we have close to \$6K at this time.
 - b. Since the last treasurer report in November many of the club members have paid their annual dues.
 - c. Since the last treasurer report the major expenses paid have been our national club dues and the Virginia State Corp Commission fee.
 - d. Ryan Bagby still has a check he hasn't cashed from a previous AGM. We have reminded him a few times; if this doesn't happen soon, we will just take it out of the budget.
 - e. Dave brought up that the club website still goes to his PayPal account. Dave will get the info to Jeff so that this can be corrected.
- 10. Alex asked why we don't do the Jim Schatz Memorial run anymore**
 - a. There was a separate race committee running this and it became poorly attended over the years.
 - b. Boulder Crest has many contributors.
- 11. Heather mentioned that she heard there are a couple of maps that need update.**
 - a. Jeff believes he is aware of at least 1 – Philomont and that he could edit it for the Jeb Stuart road name change.

- b. Heather said we could check with Heidi on others – there might be at least 1 more.