



<b>Meeting Description</b>	April 2017 Board monthly meeting		
<b>Location</b>	Fanous Residence		
<b>Date</b>	04/18/2017	<b>Time</b>	7:00 PM ET (start time: 7:15)

Attendee List				
Board Members			Absent Board Members	Guests
Joanne Hampton		Sara Fanous	Jessica Hall	none
Dave Haber		Marcia Keene		
Andrea Weeks		Bob Fiolek		

### 1. Preliminary Matters

- Quorum was established (6 of 7 members present).
- The minutes of the last board were discussed and approved. **Now that approved, Andrea will post to club website.**
- Agenda was approved

### 2. Treasurer Report & Membership Update

March 2017 month-end statement balance was \$6,687.82 reflecting \$290 of receipts for the month and no outflows. Expenditures continue to match incoming receipt plan maintaining comfortable cushion.

Five new memberships were received since last board meeting. There remains 64 2016 members who have not yet renewed (more than 50%). **Joanne will coordinate follow up communications.**

Dave reviewed the overall financial plan comparing expected receipts and revenues. Based upon these expectations the club would have a surplus of \$1750 for the year before charitable activities. It was then voted that this surplus would be allocated as follows:

- \$1000 to a single scholarship
- \$500 to Morven Park support
- \$250 club contribution to planned memorial for Jim Schatz

This leaves a comfortable surplus as has been maintained in recent years to protect the club in case external funding sources were to become unavailable.

Potential memorial options were discussed with the general plan for a tree planting and marker in Jim’s honor on the Boulder Crest grounds. Preliminary discussions have taken place with Boulder Crest leadership and **Sara will continue the discussions and update the board as decisions need to be made.** Individual club members will be able to

donate to the memorial as well. A summer or fall event/run will be planned to dedicate the memorial when further details are known.

The trail race account had no activity for the month. As was previously communicated, Allison Abbe has volunteered to serve as race director for 2017 and the date of the run has been changed to November 12<sup>th</sup>. The website has been updated.

We discussed various options to obtain Jim's master race book/binder. **Joanne will follow-up with Pat Miller and Tom Bowman** in case the binder has already been received. Besides the details on race activities it will also serve as a source of past donors.

The treasurer's report was approved.

### **3. Wine Country Half Marathon Training**

The Board discussed the upcoming training run on scheduled for Saturday May 6<sup>th</sup> starting from Doukenie Winery.

Dave, Bob, & Andrea all confirmed availability. Joanne is still confirming as she presently has a conflict. **Subject to confirmation, Dave will lead course marking, Bob will arrange water/refreshment stops (2), Andrea will support check in and serve as "master of ceremonies".**

The issue of needing a porta-potty was discussed as Doukenie has commented that they do not desire to open theirs at that hour. Approximate cost is \$150. **Joanne to contact Doukenie and confirm where we can have it placed. Marcia to use her connections to arrange the rental. Joanne has since confirmed that Doukenie will allow use of their rest room – Yay!**

As for the race itself, Joanne is coordinating with Destination races and the lining up of volunteers for the race. Jane Allen is handling the pacer group staffing. We hope to meet last years ~32 total volunteers between pacers, water stop staffing, and course monitors.

**Andrea to confirm whether updated course map is on the website. Confirmed.**

### **4. Scholarship Planning**

Joanne and Dave reviewed the normal scholarship process.

Joanne to send application process example to other board members (completed).

Board voted to allocate \$1000 to a single scholarship so as to make it more substantial to the recipient. We also discussed whether it was normal/OK to provide the award directly to the recipient as opposed to the school/university. It appears that the award will carry heavier value if we do provide directly so pending any other information, that will be the plan for this year.

### **5. Newsletter**

Sara provided status update on the newsletter and will be issuing it soon (completed). All board members to submit their BIOs in coming days (completed). Thank you Sara for the high quality and very touching newsletter

## 6. New Business/General Updates

Suds-N-Soles: Bob gave brief update highlighting that John Petersen and Bob would be co-managing the balance of the 2017 program and arranging the 2018 sites in the fall. It was also agreed that when feasible, the club could fund minor snack/food purchase to supplement the post run activities.

Map Updates: Bob reported that he had not progressed on this front yet. **It was agreed that we should locate Juanita's priority list – Bob will follow-up.** It was also agreed to replace the Lovettesville Community run with the Dutchman's Creek run once the Dutchman's Creek map/instructions are finalized. **(Dave, Bob, & Andrea to address accordingly the finalization, the scheduling, and the website addition).**

## 7. Next Meeting Dates & Meeting Adjournment

Next meeting dates were confirmed:

May 23<sup>rd</sup> (Fiolek residence 17247 Cannonade, Leesburg)  
June 20<sup>th</sup>  
July 18<sup>th</sup>

Start time of 7pm for all.

The Meeting was adjourned at 8:27 p.m.