



Meeting Description	January Board monthly meeting		
Date	01/16/2017	Time	7:00 PM ET (start time: 7:06)

Attendee List

Board Members			Guests		Absent Board Members
Juanita Constible		Camille Shora	n/a		Tammy Cummins
Dave Haber		Warren Frick			
Joanne Hampton					
Patricia Miller					

1. Preliminary Matters

- Quorum was established (6 of 7 officers present).
- The minutes of the last meeting were approved unanimously. One change was requested (location of meeting)
- Agenda was approved
- Discussion about mail recently received

2. Treasurer Report

Our current statement balance is \$6,186.46. Expenses included a check for the Christmas Party and the RCCA dues. We have received \$170 from renewing members and \$600 from the Resolution race. There is a check for Constant contact which has not yet cleared (August-December charges).

We will spend \$1,000 for the AGM. Some previous year expenses will no longer be incurred, thereby resulting in a saving - e.g. web hosting services.

We further discussed the fact that we may have further tax filing requirements since we are raising money, as a non-profit organization. We also agreed to purchase a new square reader which accepts EMV chip cards.

The treasurer's report was approved, Dave will make a few changes and send the updated report.

3. Membership statistics

We increase membership by 5 since the last meeting, including a family of 3 membership.

We agree to have returning members sign a waiver, not just hand the dues check, to protect the club.

We will review what the RCCA policy covers. The Nittany Valley Running Club example was discussed where the running club was sued. We discussed possible liability problems including whether having pets on our runs will jeopardize our coverage.

4. Scholarship application packet revisions

Juanita presented a proposed revised scholarship application. Her proposed changes were reviewed and discussed. We agreed to continue to have multiple essays. Juanita will finalize the application but generally, her changes, presented in "redline" format were approved.

5. Website

We discussed the RCCA requirements. We need to make the bylaws available online to the members. Whether they are available on the secretary of state's website was discussed. Similarly, we should likely have a conflicts of interest policy. We also need to add the meeting minutes on the website. Juanita will add them and link to them upon redaction of personal information.

We will make a few changes to the calendar, including Norm Sandstorm's event on February 4.

6. Election Update

We discussed the fact that the members we asked to assist with that process have become unavailable due to personal issues. Additional members will be asked to help (Tom Simonds). If we ask a current board member to help, that person will not be able to run. We discussed the period for the elections to have the results before the AGM.

7. Run Maps update

Oatlands Road needs to be revised and a second water stop must be added. Presently, there is only 1 water stop. If people complete the entire run, the second leg is 6 miles without water. Camille will drive the course to suggest an appropriate second water stop.

8. Suds and Soles

Agreement to continue the Suds and Soles since we got new members out of these events in 2016. We will "scout" various potential new venues to determine whether we can organize a run around the brewery location.

9. AGM

Marcia presented various food options and discussed that the options were limited due to the budget. We discussed doing a "sign me up" so that we can ask members to bring a side dish and so that others can see what everyone is bringing, to avoid duplicates. We also discussed having a vegetarian option. We will need a liquor license if we are going to allow alcohol. Joanne will take care of it. We will ask Jane to bring ice.

7. New or other Business n/a

Next meeting: Wednesday February 15, 2017, 7:00 pm

The Meeting was adjourned at 8:47 p.m.